





What is the problem/issue needing improvement and why is it a problem/in need of improvement? How is it impacting people, the school, the economy and/or the environment?	
What action(s) will we take? How will we persuade people at school to change current practices in order to solve the problem/make improvements?	
Who will do it? Who are the community experts and leaders that can help us solve the problem/make improvements?	



What is the timeline for completion –for goals to be accomplished? Be as specific as possible – goals can be modified.	
How and when will we monitor our progress toward our goals?	
What will success look like?	
What materials do we need to solve our problem/accomplish our goals? Do we have them at school? Will we need any money? Where can we find donations?	