



## NWF's Trees for Wildlife Tree Bank Event Application



National Wildlife Federation has created a tree bank, which consists of trees that have been donated for planting by members and donors. Trees may be requested from the bank by schools, nonprofit organizations, youth groups, volunteers and affiliates of National Wildlife Federation for community planting or giveaway events.

Special Consideration: NWF will give special consideration for application submitted for the following situations:

- Natural Disaster impacted areas: Hurricanes, tornadoes, wildfires, droughts, floods or other impacts
- Applications from NWF focused metro areas of work: NYC (including NJ), Baltimore, Washington DC, Houston, Seattle, Atlanta, Chicago, and Los Angeles

### ***Important Notes:***

- Review tree bank guidelines prior to completing application.
- Application for Spring planting (Between February and May 15<sup>th</sup>) must be received by January 31st.
- Applications for Fall planting (Between October-January) must be received by September 21<sup>st</sup>.
- Trees should not be planted between May 10<sup>th</sup> and September 21<sup>st</sup> as it is the wrong season for trees to survive.
- Application must be received at least one month prior to the requested planting date for consideration.
- Applicants will be notified (of approval or denial) within 7-10 business days from the date application is received.
- Request will be fulfilled based on the number of trees available, number of students engaged, and nature of the events (impact and education opportunity).
- Email completed form to Eliza Russell at [Russell@nwf.org](mailto:Russell@nwf.org) or fax to 703-438-6468.

### **Contact Information**

Requesting Individual's Name: \_\_\_\_\_

Title or Position: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Requestor's Phone Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_



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**Address Where Trees Will Be Shipped—MUST BE A RESIDENTIAL LOCATION (No P.O. Boxes)**

*Signature required for tree delivery.*

Street Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Date of Planting or Giveaway Event:** (provide two suggested planting dates; NWF will notify you as to which date is approved)

- 1.
- 2.

**Location of the Planting Event:**

Name of Location: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

***Have permission and permits for planting already been secured?***      Yes      In Progress

Permission Granted By: (name and title) \_\_\_\_\_

**Number of Trees Requested:** (minimum request is 50 seedling trees) \_\_\_\_\_

**Type of Request** (circle one)

Physical Donation of Trees      Reimbursement for Tree Purchase (locally sourced at no more than \$2.00 per tree)



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### **Types of Trees Requested:**

*Note: All requested trees will be verified as being native to your region. You may specify what species you prefer (up to four different kinds). If you are not sure what tree species are native to your region, please use the Lady Bird Johnson*

*Wildflower Center's [Native Plants Database](#) as a guide or consult with NWF. Tree substitutions may be made when quantities of requested species are limited.)*

1. 3.
2. 4.

**Description of Your Event:** (e.g., how will the trees be used? who will plant trees? what is the anticipated number of volunteers? how many students will be engaged? why are trees being planted? who will care for them?)

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